

Phil Norrey  
Chief Executive

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To: The Chairman and Members of  
the Cabinet

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

(See below)

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Your ref :  
Our ref :

Date : 1 November 2016  
Please ask for : Rob Hooper, 01392 382300

Email: rob.hooper@devon.gov.uk  
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## **CABINET**

Wednesday, 9th November, 2016

A meeting of the Cabinet is to be held on the above date at 10.30 am in the Committee Suite, County Hall, Exeter to consider the following matters.

P NORREY  
Chief Executive

## **AGENDA**

### **PART I - OPEN COMMITTEE**

- 1 Apologies for Absence
- 2 Minutes  
  
Minutes of the meeting held on 6 October 2016 (previously circulated).
- 3 Items Requiring Urgent Attention  
  
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.
- 4 Chairman's Announcements
- 5 Petitions
- 6 Question(s) from Members of the Council

### **FRAMEWORK DECISION**

None

## **KEY DECISIONS**

- 7 Highway Infrastructure Asset Management Policy, Strategy and Plan (Pages 1 - 70)  
Report of the Chief Officer for Highways Infrastructure Development & Waste ([HIW/16/3](#)) reviewing the existing Highway Asset Policy, Strategy and Plan adopted in 2013, also encapsulating the views expressed at the Place Scrutiny Committee's Focus Group held on 13 October 2016, attached.

*Electoral Divisions(s): All Divisions*

- 8 Enterprise Zones in the Heart of the South West - Exeter & East Devon Enterprise Zone (Pages 71 - 98)

Report of the Head of Economy, Enterprise & Skills (EE/16/1) on progress with the creation of an Enterprise Zone in East Devon covering Growth points, seeking endorsement of the proposed Memorandum of Understanding with Government and the development of governance arrangements and an implementation plan, attached.

The Corporate Services Scrutiny Committee had on 27 June 2016 considered the findings of its Spotlight Review (CS/16/22) on this matter in parallel with an earlier Report from the Head of Economy and Enterprise (EE/16/10), examining the potential effects of setting up an Enterprise Zone and resolved:

*'(a) that the Committee tentatively supports the proposals for an East Devon & Exeter Enterprise Zone, in particular, the potential to drive the local economy, notwithstanding its concerns over the lack of financial assistance from Government and the role of the Local Enterprise Partnership in the Governance arrangements, and the unequal application of methods to stimulate growth throughout the County; and*

*(b) that, in light a (a), the Committee strongly believes that robust Governance arrangements will be key in this proposal and recommends that Cabinet satisfies itself that such arrangements are in the best interests of both the County Council and East Devon District Council.'*

*Electoral Divisions(s): All Divisions*

- 9 Braunton Flood Improvements (Pages 99 - 104)

Report of the Head of Planning, Transportation & Environment ([PTE/16/52](#)) seeking approval to a flood improvement scheme for Brunton, attached.

*Electoral Divisions(s): Braunton Rural; Combe Martin Rural*

## **MATTERS REFERRED**

- 10 Notice(s) of Motion (Pages 105 - 128)

Report of the County Solicitor ([CS/16/37](#)) on the Notices of Motion referred to the Cabinet by the County Council on 6 October 2016, incorporating relevant briefing notes to facilitate the Cabinet's discussion of the matters raised, attached.

## **STANDING ITEMS**

- 11 Budget Monitoring 2016/17 (Pages 129 - 130)

Report of the County Treasurer ([CT/16/92](#)) on the position at Month 6, attached.

*Electoral Divisions(s): All Divisions*

12 Devon Safeguarding Children's Board Annual Report

The Annual Report of the Devon Safeguarding Children Board, charting progress within Devon of national expectations and safeguarding activity, will be circulated separately for information and discussion at this meeting. The Report will also be presented to the People's Scrutiny Committee on 17 November 2016.

Mr Mark Gurrey, Chairman of the Devon Safeguarding Children Board, will attend to present the Annual Report and respond to any questions.

*[NB: The Safeguarding Board Annual Report will also be available, in due course, at: <http://www.devonsafeguardingchildren.org/>].*

*Electoral Divisions(s): All Divisions*

13 Question(s) from Members of the Public

14 Minutes (Pages 131 - 140)

- (a) Devon Authorities Strategic Waste Joint Committee – 18 October 2016, attached;
- (b) Devon Education Forum – 19 October 2016, attached;
- (c) SACRE – 1 November 2016, circulated separately.

*[NB: Minutes of County Council Committees are published on the Council's Website at:*

*<http://democracy.devon.gov.uk/ieDocHome.aspx?bcr=1>*

*Minutes of the Devon Education (Schools) Forum are published at:*

*<http://www.devon.gov.uk/schoolsforum.htm>]*

15 Delegated Action/Urgent Matters (Pages 141 - 142)

The Registers of Decisions taken by Members under the urgency provisions or delegated powers will be available for inspection at the meeting in line with the Council's Constitution and Regulation 13 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. A summary of such decisions taken since the last meeting is attached.

16 Forward Plan

In accordance with the Council's Constitution, the Cabinet is requested to review the list of forthcoming business (previously circulated) and to determine which items are to be defined as key and/or framework decisions and included in the Plan from the date of this meeting.

*[NB: The Forward Plan is available on the Council's website at: <http://democracy.devon.gov.uk/mgListPlans.aspx?RPId=133&RD=0&bcr=1> ]*

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC**

Nil


**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

*Notice of all items listed above have been included in the Council's Forward Plan for the required period, unless otherwise indicated. The Forward Plan is published on the County Council's website at <http://www.devon.gov.uk/cma.htm>*

*Notice of the decisions taken by the Cabinet will be sent by email to all Members of the Council within 2 working days of their being made and will, in the case of key decisions, come into force 5 working days after that date unless 'called-in' or referred back in line with the provisions of the Council's Constitution. The Minutes of this meeting will be published on the Council's website, as indicated below, as soon as possible.*

*Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).*

*Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.*

<b>Membership</b>
Councillors J Hart (Chairman), B Parsons, S Barker, R Croad, A Davis, A Leadbetter, J McInnes, J Clatworthy and S Hughes
<b>Cabinet Member Remits</b>
Councillors Hart (Policy & Corporate), Barker (Adult Social Care & Health Services), Clatworthy (Resources & Asset Management), Croad (Community & Environmental Services), Davis (Improving Health & Wellbeing), S Hughes (Highway Management & Flood Prevention), Leadbetter (Economy, Growth and Cabinet Liaison for Exeter), McInnes (Children, Schools & Skills) and Parsons (Performance & Engagement)
<b>Declaration of Interests</b>
Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.
<b>Access to Information</b>
Any person wishing to inspect the Council's / Cabinet Forward Plan or any Reports or Background Papers relating to any item on this agenda should contact Rob Hooper on 01392 382300. The Forward Plan and the Agenda and Minutes of the Committee are published on the Council's Website.
<b>Webcasting, Recording or Reporting of Meetings and Proceedings</b>
The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <a href="http://www.devoncc.public-i.tv/core/">http://www.devoncc.public-i.tv/core/</a>
In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.
<b>Questions to the Cabinet / Public Participation</b>
A Member of the Council may ask the Leader of the Council or the appropriate Cabinet Member a question about any subject for which the Leader or Cabinet Member has responsibility. Any member of the public resident in the administrative area of the county of Devon may also ask the Leader a question upon a matter which, in every case, relates to the functions of the Council. Questions must be delivered to the Office of the Chief Executive Directorate by 12 noon on the fourth working day before the date of the meeting. For further information please contact Mr Hooper on 01392 382300 or look at our website at: <a href="http://new.devon.gov.uk/democracy/guide/public-participation-at-committee-meetings/">http://new.devon.gov.uk/democracy/guide/public-participation-at-committee-meetings/</a>
<b>Emergencies</b>
In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.
<b>Mobile Phones</b>
Please switch off all mobile phones before entering the Committee Room or Council Chamber
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 Induction loop system available